

## **Manual & Maintenance Supervisory Classifications Benefit Fact Sheet for Prospective Employees**

### **Vacation**

Vacation accrual rates for full-time Manual & Maintenance Supervisory titles are:

<u>Years of Service</u>	<u>Days of Vacation</u>
0 thru 7th year	17 days
8th year thru 15th year	22 days
16th year thru 23rd year	26 days
24th year and thereafter	28 days

Part-time employees receive a pro-rated number of days based on the number of hours worked each year.

Vacation accrual rate is based on years of service for both part-time and full-time employees.

### **Holidays**

Employees receive ten calendar holidays as listed below:

New Year's Day	Labor Day
Martin Luther King Day	Veterans' Day
Presidents' Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

### **Health Insurance**

The City's current health carrier is HealthPartners. There are three (3) plans to choose from and the cost to the employee depends on the plan chosen. Monthly health insurance costs for full time employees can range from:

#### **Employee Cost**

Single - \$0.00- \$167.75 per month

Family- \$102.09 - \$772.90 per month

Part-time employees may receive a pro-rated contribution for insurance.

### **Sick Leave**

Full-time employees earn the equivalent of 13 days of sick leave per year. Part-time employees receive a pro-rated amount.

### **Retiree Insurance**

City contribution for retiree insurance is \$300.00 per month for qualifying employees.

### **Deferred Compensation**

All employees have access to a deferred compensation program. Employer matches are available after a specified number of years of service.

### **Severance**

Benefits are based on years of service and sick leave accrual. Employees may earn up to a maximum of \$15,000 for severance depending on the plan(s) for which they qualify. Severance Pay will be contributed to a Post Employment Health Plan (PEHP).

### **Safety Shoes**

The City will contribute \$100 per year to employees required to wear safety shoes.

### **Uniforms**

Employees required to wear a uniform are eligible for a uniform reimbursement or replacement.

### **General**

Other general benefits available to City employees include direct deposit of paychecks, reduced cost of monthly MTC bus passes and pre-tax flexible spending accounts for medical and daycare expenses.

This listing is a general summary of the benefits available to employees as provided by this bargaining unit's collective bargaining agreement and is not intended to convey all possible benefits or to be regarded as official. Specific details can be found within each individual bargaining unit agreement. Prospective employees are encouraged to consult the appropriate bargaining unit agreement. Contracts can be found on the Labor Relations web site which is located at <http://mn-stpaul.civicplus.com/index.asp?NID=776>

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